

<b>MEETING:</b>	<b>OVERVIEW AND SCRUTINY COMMITTEE</b>
<b>DATE:</b>	<b>17 OCTOBER 2011</b>
<b>TITLE OF REPORT:</b>	<b>OVERVIEW AND SCRUTINY WORK PROGRAMME</b>
<b>REPORT BY:</b>	<b>ASSISTANT DIRECTOR – LAW, GOVERNANCE AND RESILIENCE</b>

**CLASSIFICATION:** Open

### **Wards Affected**

County-wide

### **Purpose**

To consider the Committee's work programme.

### **Recommendation(s)**

**THAT: the work programme as appended be noted, subject to any comments the Committee wishes to make.**

### **Key Points Summary**

- The Committee is asked to note its work programme and to note progress on the scrutiny reviews approved by the Committee in July.

### **Alternative Options**

- 1 It is for the Committee to determine its work programme as it sees fit to reflect the priorities facing Herefordshire. Any number of subjects could be included in the work programme. However, the Committee does need to be selective and ensure that the work programme is focused on the key issues, realistic and deliverable within the existing resources available.

### **Reasons for Recommendations**

- 2 The Committee needs to develop a robust and manageable work programme to ensure that scrutiny is focused, effective and produces clear outcomes.

### **Introduction and Background**

- 3 On 30 September the Committee approved a work programme as appended. The appendix also contains a chart showing progress to date on the six scrutiny reviews commissioned by the Committee in July.

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Further information on the subject of this report is available from  
Tim Brown, Committee Manager (Scrutiny) on (01432) 260239

- 4 It is acknowledged that at its last meeting the Committee made a number of comments on possible additions to the Work Programme. In particular the Committee agreed a report be made to the Committee setting out options for how the Committee might consider the work of Directorates, the Council's performance and hold Cabinet Members and Directors to account. It has not been possible to prepare a report in time for this meeting. A report will be made to the next meeting. It was, however, reported that the work programme would be reported to each scheduled meeting of the Committee and this report has been submitted accordingly.

## **Community Impact**

- 5 The topics selected for scrutiny should have regard to what matters to the County's residents.

## **Financial Implications**

- 6 The costs of the work of the Scrutiny Committee will have to be met within existing resources. It should be noted the costs of running scrutiny will be subject to an assessment to support appropriate processes.

## **Legal Implications**

- 7 The Council is required to deliver an Overview and Scrutiny function.

## **Risk Management**

- 8 There is a reputational risk to the Council if the Overview and Scrutiny function does not operate effectively. The arrangements for the development of the work programme should help to mitigate this risk.

## **Consultees**

- 9 Following initial consultation on topics for scrutiny with Directors and Members of the Cabinet, all Members of the Council were invited to suggest items for scrutiny.

## **Appendices**

- 10 Overview and Scrutiny Committee Work Programme

## **Background Papers**

- None identified.